

All students of myEnglish are required to follow these terms and conditions, which are issued by BC Examinations and English Services India Private Limited (“BCEESIPL”). BC Examinations and English Services India Private Limited is a subsidiary of the British Council UK, which is the United Kingdom’s international organization for cultural relations and educational opportunities.

1. The student is presumed to have read, agreed and accepted these terms & conditions.
2. The student hereby confirms that he/she is 18 years of age or more on the day of his/her consultation.
3. If BCEESIPL cancels a lesson, it will make it up to the students by offering another lesson, unless this is not possible due to unforeseen circumstances such as a security threat or a natural disaster. If a student misses a lesson for any reason, BCEESIPL will not compensate such student, in any form or manner, for the same.
4. Through the course, BCEESIPL will track and give each student feedback on his/her progress in all areas of language learning. The student’s trainer will report his/her progress mid-way and at the end of the course. The student will be assessed on two main areas: participation and communication skills. The assessment criteria are given below:

Participation	Communication skills
1. Actively participates in forum discussions 2. Actively participates in Live Online Classes 3. Attends 8 out of 12 hours of Live Online Classes 4. Completes at least 60% of online activities	1. Uses a fair range of vocabulary for this level 2. Adequate use of grammar for this level 3. Organises ideas logically 4. Uses paragraphing and punctuation in writing 5. Speech is fairly fluent for this level 6. Speech is fairly clear and intelligible for this level 7. Considers formality/style, according to context

Overall grades: There are three possible grades: distinction, pass and fail.

Grade	Participation	Communication skills
Fail	any 1 out of 4 ‘below standard’	any 4 out of 7 ‘below standard’
Pass	all 4 out of 4 ‘to standard’	any 4 out of 7 ‘to standard’
Distinction	any 3 out of 4 ‘above standard’ and 0 ‘below standard’	any 3 out of 7 ‘above standard’ and 0 ‘below standard’

If a student meets or exceeds the pass criteria, the student will get a certificate at the end of the course.

5. BCEES IPL reserves the right to expel a student (without any refund) if he/she intentionally damages or steals BCEES IPL property (digital), who is disruptive, is rude to or who harasses any course participant and/or staff member.
6. The student confirms that she/he has access to internet on a computer (recommended internet connection speed of minimum of 0.5 Mbps), and computer headset (microphone and speakers) to enable her/him to do the course. The student is responsible for his/her equipment and software to enable him/her to do this course.
7. The course logins, course materials and access to live online classes provided to the student will be for his/her use only. The student agrees to not distribute the same to others or reproduce any course material, in any form or manner.
8. BCEES IPL reserves the right to terminate or reschedule courses and will make alternative arrangements.
9. Movements from one class to another will be allowed by BCEES IPL, only if places are available and before the start of both the courses.
10. The student is expected to recheck her/his personal details for any mismatch in the booking confirmation. For any changes, the students can inform their teacher within two (2) weeks from the start of the course.
11. The student will receive an e-certificate upon successful completion of the course. The student needs to inform BCEES IPL within one month of course completion, if she/he has not received this certificate. After one month from the date of completion of the course, BCEES IPL will not issue the aforementioned e-certificates.
12. Your obligation. You must:
 - (a) at all times behave with honesty, integrity and show courtesy, consideration and respect to others when participating on an English Language Product;
 - (b) prepare for the British Council English Language Product as reasonably required by the British Council;
 - (c) attend or otherwise access all sessions and other activities which form part of the British Council English Language Product (subject to absence for medical or other agreed reasons) and participate fully in group work when required; and
 - (d) respect the confidentiality of all information that you acquire during the course of your participation in the British Council English Language Product.

14.1 The British Council reserves the right to refuse admission, deny you access to, or to require you to leave an English Language Product if your behaviour is considered disruptive, likely to cause damage, nuisance, offence or injury, is in breach of venue rules and regulations or the Terms of Use of Digital Services or the Conditions of Sale, or is otherwise unacceptable. The British Council may on occasion have to conduct security searches to ensure the safety of delegates and the venue where a physical English Language Product is delivered (and you hereby consent to this). The unauthorised use of photographic and recording equipment and any form of online duplication of an English Language Product is prohibited.