**1. Personal Details**

|  |  |  |
| --- | --- | --- |
| Surname | First name(s) | Title (Mr, Ms, etc.) |
|  |  |  |
| Date of birth | Nationality | Contact address  |
|  |  |  |
| Email address | Telephone number |
|  |  |
| Nearest British Council or British Library (please tick)  | [ ]  New Delhi [ ]  Mumbai [ ]  Chennai [ ]  Kolkata [ ]  Bangalore[ ]  Hyderabad [ ]  Pune [ ]  Chandigarh [ ]  Ahmedabad |

## Qualifications

|  |  |  |
| --- | --- | --- |
| Degree / Certificate obtained | Institution (name & location) | Period (From – To) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Training programmes/ Professional Development Courses (starting with the most recent one)

|  |  |  |
| --- | --- | --- |
| Training programme attended or course undertaken & name of the training body | Type of training/ course(Face to face/ Online/ Blended learning) | Date(s)  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## 4. Work Experience – last 10 years (begin with most recent or current employer).

|  |  |  |  |
| --- | --- | --- | --- |
| Dates  | Name and Address of Employer | Position held | Brief outline of duties and responsibilities (50 words max per position) |
| From | To |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Please continue on a separate sheet if required.

**5. Training/ Facilitation experience and skills**

|  |
| --- |
| Please provide examples of your experience and skills in facilitating workshops/ training programmes/ briefings for a group of teachers/ headteachers for a British Council or a non-British Council programme. (Maximum 200 words) |
|  |
| What are your main strengths and competencies as a facilitator/ trainer (Maximum 200 words) |
|  |

## 6. Signature and date of application

I declare that the information I have provided in this application form is full and accurate, to the best of my knowledge and belief, correct and complete.

|  |  |
| --- | --- |
| Date of application |  |
| Applicant name |  |
| Applicant signature |  |
| Approving authority’s consent of endorsement |  |
| Approving authority’s signature, designation and seal |  |

Please return the completed form before 15th December 2015 to the British Council at the following email address:

Email address: pdschoolsindia@britishcouncil.org